



## Carers Partnership Board

### AGENDA

**Date:** Wednesday 25 January 2012

**Time:** 9.30 am

**Venue:** Room 2, 11th Floor, New County Offices

No	Item	Timing	Page
1	<b>Welcome and Introductions/Apologies</b>		
2	<b>Minutes</b> of the meeting held on 12 October 2011 to be agreed		1 - 8
3	<b>Matters Arising and Actions</b>		
4	<b>Revised Terms of Reference</b> Terms of Reference attached.		9 - 18
5	<b>Priorities Template</b> Template attached		19 - 20
6	<b>Executive Partnership Feedback</b> Please find attached the minutes from the Executive Partnership Board dated 14 November 2011; the EPB Terms of Reference and the presentation on the Partnership structure, attendance, membership and roles.		21 - 42
7	<b>User Led Organisation (ULO) Update</b> Debi Game, ULO Development Worker will attend		

	the meeting to introduce herself to members.		
<b>8</b>	<b>NHS Breaks</b> Business Case and Update		
<b>9</b>	<b>Exception Reporting - Work Plans</b> Verbal Update		
<b>10</b>	<b>Safeguarding Audit</b> Report attached		<b>43 - 50</b>
<b>11</b>	<b>Dates and Times of Future Meetings</b> 14 March 2012 at 9.00am in Mezzanine Room 2, County Hall, Aylesbury HP20 1UA  13 June 2012 at 9.00am in Mezzanine Room 2, County Hall Aylesbury HP20 1UA  12 September 2012 at 9.00am in Mezzanine Room 2, County Hall Aylesbury HP20 1UA  12 December 2012 at 9.00am in Mezzanine Room 2, County Hall Aylesbury HP20 1UA		

If you would like to attend a meeting, but need extra help to do so, for example because of a disability, please contact us as early as possible, so that we can try to put the right support in place.

*For further information please contact: Maureen Keyworth on 01296 383603  
Fax No 01296 382538, email: [mkeyworth@buckscc.gov.uk](mailto:mkeyworth@buckscc.gov.uk)*

## **Members**

Stephen Archibald, Carers Bucks

Clare Blakeway-Phillips, NHS Buckinghamshire

Richard Brook, Bucks Crossroads Care

Ian Cormack

Des Healy, Job Centre Plus

Joy Jannetta, Oxford Health NHS Foundation Trust

Nicole Palmer

Chris Petford, NHS Buckinghamshire and Oxfordshire Cluster

Jean Watson

Ann Whiteley, Carers Bucks

Sandra Wickenden